

# British Columbia Coordinated Planning Group

## CHARTER

### I. Purpose

The British Columbia Coordinated Planning Group (BCCPG) is a forum for enabling coordination of transmission activities with the aim of ensuring a high degree of reliability of the electricity system in British Columbia (BC), as part of the Western Electricity Coordinating Council (WECC).

Within BC, the BCCPG will enable coordination and, where appropriate, integration of the transmission planning functions of transmission owners members. Outside of BC, the BCCPG will represent the interests of its transmission owner members in the Western Interconnection subregional planning groups, the WECC's Transmission Expansion Planning Policy Committee (TEPPC) and Sub-Regional Coordination Group (SCG) and planning committees (PCC).

### II. Goals

The goals of BCCPG are to:

- Promote efficient development of the electric transmission system;
- Provide a forum for interaction with other utilities, subregional planning groups and stakeholders within the WECC as transmission plans are developed; and
- Enable coordination of regional and subregional planning activities.

### III. Principles

BCCPG will operate in accordance with the following principles:

1. **Coordination** – BCCPG will provide a forum to enable entities developing the electric transmission system in BC to coordinate their planning.
2. **Openness** – BCCPG general meetings will be open to all members and will be conducted in accordance with applicable standards, policies and Standards of Conduct. The meetings provide an open forum for transmission matters to be discussed with other utilities, subregional planning groups and stakeholders within the WECC.
3. **Information Exchange** – BCCPG will provide a forum for the exchange of information among transmission owners, transmission operators, transmission customers, generators, developers, market participants, and regulators that utilize and benefit from the interconnected transmission system in BC, including information relating to those reliability standards, criteria, policies, and guidelines in effect in British Columbia. BCCPG members will be individually responsible for adhering to any confidentiality agreements in place with regards to exchange of information.
4. **Regional Participation** – BCCPG will coordinate its subregional efforts with other Western Interconnection subregional planning groups, the SCG, WECC planning committees (PCC and TEPPC), and the transmission planning processes required of public utilities by the British Columbia Utilities Commission.

#### IV. Membership

BCCPG is a voluntary organization and membership is open to all parties that have an interest in participating in a stakeholder process for development of the high voltage electric transmission system within British Columbia. The organization exists for the benefit of its members and the value that they derive in achieving the goals of the group.

To become a member of BCCPG, a party must notify the BCCPG Representative (defined below) in writing<sup>1</sup>, and request to be added to the BCCPG membership list. A complete membership list will be posted on the BCCPG website and is included in Attachment B. Each member agrees to follow the terms of this Charter to the extent they do not violate the member's charter or bylaws or any applicable regulation or law. A member may terminate its membership in the BCCPG by notifying the BCCPG Representative in writing.

There will be two classes of members:

- Transmission Owner (TO) members, which includes those members who own transmission facilities (over 100kV) within BC; and
- Other interested stakeholders.

From time to time, the TO members may request that members confirm their membership in the BCCPG to ensure the membership list remains current.

#### V. Organization

The BCCPG will be operated and managed by the TO members. The TO members will constitute any committees, subcommittees, work groups or task forces as they determine is necessary and provide coordination among these groups. All other stakeholder members will be entitled to attend general member meetings, to receive general member communications and to introduce potential matters for consideration by the BCCPG.

The TO members will appoint a BCCPG representative to represent the BCCPG in public forums, including at the TEPPC (BCCPG Representative). The BCCPG representative will be an employee of one of the TO members, or its wholly owned subsidiary. The BCCPG Representative will serve at the pleasure of the TO members. The TO members will appoint the BCCPG Representative for a 2 year term. Notwithstanding the 2 year term, the appointed BCCPG Representative will continue to serve the BCCPG until the election of the new representative for the following term is completed. An appointment of a new BCCPG Representative will be subject to any WECC approvals required for appointment to TEPPC.

Unless otherwise agreed to by the TO members, BC Hydro will be responsible for facilitating the administration of the BCCPG as contemplated hereunder

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<sup>1</sup> Attachment A to this Charter contains the form of an acceptable membership request letter.

## VI. Voting

Voting will be limited to TO members and each TO member will be allotted one vote. Each TO member will appoint one primary and one alternate representative who will be responsible for casting votes on behalf of his or her member entity. All decisions of the TO members will require consensus among all entities casting votes at a meeting either in person or through proxy.<sup>2</sup> A recorded vote of the decisions of the TO members will be taken. All matters that will be voted on at a meeting must be provided to the members at least 30 days in advance or such shorter notice period as agreed to by all of the TO members.

## VII. Meetings

BCCPG general meetings are open to all members and may be attended in person, by telephone, by electronic means (if provided in advance) or, in the case of TO members, by proxy in the form prescribed prior to a meeting. Meetings will be held each quarter following the quarterly TEPPC meetings.<sup>3</sup> BCCPG meeting notices will be distributed at least 30 days in advance of meetings. Proposed agendas, including matters to be dealt with or voted on during the meeting, will be provided at the direction of the BCCPG Representative, at least two weeks in advance of meetings. Meeting notes will be posted on the BCCPG website. All matters to be dealt with at the meeting must be limited to those matters listed on the previously circulated agenda, unless otherwise agreed to by all of the TO members.

Notwithstanding the above, in the event that a matter being presented to the BCCPG is determined by the TO members to be sensitive because it relates to transmission system security and/or reliability and is deemed not suitable for public discussion, the TO members may meet in private to discuss such matter and make any required decisions. All rules applicable to BCCPG general meetings, including those relating to voting, will apply to the private TO member meetings. TO members will provide a high level report to the BCCPG members at the next general meeting that outlines the matter discussed and any decisions made.

All TO members shall have the right to place matters on the agenda, to be dealt with by the group.

## VIII. Notice

Meeting notices, review documents, and notices of voting issues will be distributed by posting copies of announcements and documents on the BCCPG website ([www.bccpg.com](http://www.bccpg.com)) and sending electronic copies by email to registered BCCPG members.

## IX. BCCPG Resources

BCCPG has no permanent staff and utilizes its members to complete work undertaken. The TO members will determine how to resource any work activity proposed to be undertaken by the BCCPG, including determining external funding as necessary, at the time that the work activity is

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<sup>2</sup> A consensus will be deemed to be reached when there are no dissenting votes cast; abstentions will not be counted as a vote cast. At least one positive vote is required for a vote to carry.

<sup>3</sup> Where practicable, the spring meeting will be a face to face meeting of the members.

proposed, and the resulting work plan will be approved by the TO members in accordance with the Charter.

X. Amendment

From time-to-time the need may arise to amend this Charter due to changes to laws and regulations, actions taken at a provincial level, or other considerations specific to BCCPG. Proposed amendments to the Charter must be submitted in writing to the BCCPG Representative. A clear explanation of purpose and benefit to BCCPG should accompany each proposed amendment. The BCCPG Representative will circulate amendment proposals to the TO members for review and comment

Following a sufficient period for review and revision, as determined by the BCCPG Representative, proposed Charter amendments shall be presented at a regularly scheduled meeting, and then a recorded vote of the TO members shall be taken.

An amended Charter will be distributed to BCCPG members by the BCCPG Representative, within thirty (30) days of approval.

XI. Execution

IN WITNESS WHEREOF the parties have executed this Charter:

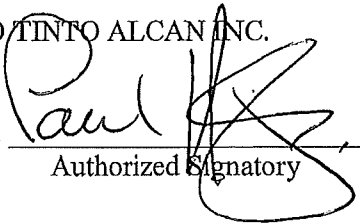
BRITISH COLUMBIA HYRO AND  
POWER AUTHORITY

Per: \_\_\_\_\_  
Authorized Signatory

FORTISBC INC.

Per: \_\_\_\_\_  
Authorized Signatory

RIO TINTO ALCAN INC.

Per:  \_\_\_\_\_  
Authorized Signatory

TECK METALS LTD.

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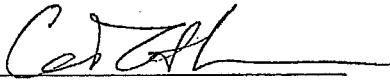
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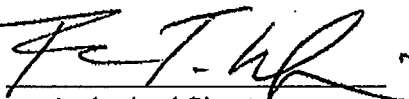
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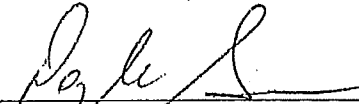
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